

Activity Fund Request Form

This form is used for Activity Fund purchases. This is usually for use of fundraised money for clubs (ie: speech, band, art etc)

Instructions:

Complete the **Activity Fund Request Form – GS** or **Activity Fund Request Form – HS** and send to the Principal for approval. Then, after approved and after purchase, use this form for payment. Make sure to attach any invoices or receipts to the form, and give to Teena Gebhardt for a check. She will give the check to you after printed to send to vendor.